

Appendix 4 – Internal Audit Resource Analysis (1st April 2013 to 4th August 2013)

	Original Plan Budget (Days)	Expected to Date (Days)	Actual to Date (Days)
Gross Days	3861	1337	1337
Uncontrollable Days			
Bank Holidays	106	48	31
Annual Leave	456	158	171
Net Available Days	3299	1131	1135
Days available for direct audits and support work Available for Projects			
Main Reviews/Spot Checks	1400	435	191
Follow-up's	100	35	14
2011 Plan C/fwd	180	180	212
	1877	650	418
Risk Management			
Corporate Risk Management	148	51	50
Ad hoc on-demand support/advice (risks & controls)	128	44	46
Chamberlain Business Continuity Support	5	2	2
Anti-Fraud & Corruption			
Fraud Investigations	239	83	219
Pro-active fraud & prevention	74	26	11
Audit Planning & Reporting			
Audit Planning & Reporting	49	17	30
Audit Plan progress reporting	51	18	13
External Audit Liaison/Co-ordination	10	3	7
Efficiency & Performance Review			
Support to Efficiency Board/EPSC	35	12	19
Officer Groups (Information management, Information Liaison, Transport Groups)	17	6	5
Audit Development			
Continuous Improvement	64	22	4
Audit policy, research and development	56	19	12
Audit intranet	3	1	2
Member Support			
COL Audit & Risk Management Committee	28	10	23
GSMD Audit & Risk Management Committee	6	2	1
London Councils - Audit Committee	6	2	2
Museum of London - Audit Committee	6	2	2
Police Performance & VFM Committee	3	1	2
Barbican Centre Risk/Finance Committee	6	2	2
	934	323	451

Admin Support

General (e.g. time recording/staff meetings/staff monitoring)	236	164	119
MK Audit Automation Software	15	5	0
Other Absences*	104	36	49
Audit Training	80	28	33
Corporate Training	18	6	2
CIPFA & IIA Training	35	12	16

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* *sickness /medical appointments/City volunteering/Jury Service*